USC Housing

AC27

CANCELLATION REQUEST

Student Information:

Name: _____

USC ID #: _____

Phone #: _____ E-mail: _____

Gender: _____

Status: _____ Returning Resident _____ New Student

Class Standing: _____ Freshman _____ Undergraduate _____ Graduate _____ Family Housing

Contract Status: (check one)

This cancellation is for:

_____ Academic Year 2026-2027 _____ Spring 2027

_____ Graduate Academic Year 2026-2027 _____ Graduate Full Year 2026-2027

_____ I have NOT received or been notified of a pending USC housing assignment, and wish to cancel a previously submitted application.

_____ I have received or been notified of a pending USC housing assignment, but will not be returning or electronically confirming a signed contract, and request cancellation of my assignment.

_____ I have previously signed or electronically confirmed a USC housing contract, but have withdrawn from the university and request cancellation of my contract.

_____ I have previously signed or electronically confirmed a USC housing contract, but meet the qualification and deadlines for release from my contract and now request cancellation of my contract. (Not applicable to spring 2026)

Cancellation Terms and Additional Information:

This cancellation form applies only to applications or contracts prior to the start (or move in) date of the term being considered. Request for release from a current contract must be done on the appropriate form available at the USC Housing central office.

Contract cancellations are granted to students who meet the qualification and deadlines specific to the term of the contract. Such qualifications are limited and vary according to the term of the contract.

Contract Confirmation Payments will only be refunded when cancellation requests are received and granted prior to the established deadlines for the term of the assignment being cancelled. *In ALL cases, the application processing fee is non-refundable*.

Cancellation of your contract will affect your priority status for housing in the future. If you reapply for USC housing, you will be placed in the last category to be offered housing, and then only if spaces are available.

Please refer to the Living Agreement document presented at the time of contracting for terms and conditions related to cancellation of signed contracts and refunds of Contract Confirmation Payments.

Student Signature: _____ **Date:** _____

My signature indicates that I have read and understand the above information.

When completed, this form should be delivered to:

USC Housing Services
620 McCarthy Way
McCarthy Way Parking Structure (PSX) 137
Los Angeles, CA 90089-1332